GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Social Welfare Department – Andhra Pradesh Scheduled Caste Cooperative Finance Corporation Limited, Hyderabad - Skill Development Training Programme for SC Youth under SCAP 2015-16 – Committee Constituted for evaluation of the expression of interest (EOI) – Orders – Issued.

SOCIAL WELFARE (SCP) DEPARTMENT

G.O.RT.No. 362 **Dated:24.08.2015.**

Read:

From the VC & Managing Director, APSCCFC Ltd., Hyderabad, Lr.No.Devp.Trg./1580/APSC/2015, Dt.22.07.2015.

O R D E R:

In the reference read above, the VC & Managing Director, APSCCFC Limited, Hyderabad has requested the Government to constitute a committee for evaluation of the expression of interest (EOI) issued for Skill Development Training Programme for SC Unemployed Youth (Chandranna Cheyutha).

2. Government after careful examination of the proposal of the VC &Managing Director, APSCCFC Ltd., Hyderabad hereby constitute the Committee with the following members:

1. VC &Managing Director, APSCCFC Ltd., Hyderabad	….	Chairman
2. Programme Manager A.P. Skill Development Corporation	….	Member
3. Commissioner, Employment & Training	….	Member
4. General Manager APSCCFC Ltd., Hyderabad	….	Member/Convenor

3. The guidelines for invitation and expression of interest (EOI) for developing and conducting training programmes for employment in various industries sectors under Skill Development Programme for SC Youth to improve the employability in the State are annexed to this order.

4. The VC &Managing Director, APSCCFC Ltd., Hyderabad is requested to see that the activities under this scheme should not come in the way of the activity of the Skill Development Corporation of A.P. which has already been contemplating to provide Skill Development Programmes for all social groups including SCs and STs for which an MOU was already signed.

5. The Scheduled Tribe Welfare Department should also be involved to cover STs also under this scheme.

6. The VC &Managing Director, APSCCFC Ltd., Hyderabad shall take necessary further action accordingly, and to send the recommendations of the committee after its careful evaluation to the Government for necessary approval.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr. VIJAY KUMAR
PRINCIPAL SECRETARY TO GOVERNMENT

To
The VC & Managing Director, APSCCFC Ltd., Hyderabad.
All Members concerned
(through VC & MD, APSCCFC Ltd.,)

Copy to:
The Director of Social Welfare, A.P., Hyderabad.
PS to Prl. Secretary (SW).
PS to Hon'ble M (SWE&TWE).
SC/SF.

// FORWARDED:: BY ORDER //

SECTION OFFICER

ANNEXURE-I

The Andhra Pradesh Scheduled Castes Co-operative Finance Corporation Ltd., (herein after referred to as APSCCFC Ltd) invites Expression of Interest from reputed institutions to develop and conduct training programmes in the prescribed NOS-QP by the Sector Skill Councils, NSDC under the Skill Development Programme for SC Youth(hereinafter referred to as "Chandranna Cheyutha").

"Chandranna Cheyutha" (Skill Development Programme for SC Youth) is a Programme that aims to provide skills in various sectors to the youth/students belonging to the Scheduled Castes in the State to thereby increase their employability and to develop entrepreneurship and enhance the worth of each student as a valuable human resource

Prospective Training Partners may furnish their Expression of Interest (EoI) with all the necessary documents in a sealed cover duly superscribed "Chandranna Cheyutha" (Skill Development Programme for SC Youth) along with the covering letter duly signed by an authorized signatory on or before 10th August 2015 by 16:00 hours to the following address and obtain acknowledgement of submission for the same.

Managing Director, APSCCFC Ltd., Damodaram Sanjeevaiah Samkshema Bhavan, 5th Floor, Masab Tank, Hyderabad, Contact number: 040-23399836/23315970.

APSCCFC Ltd reserves the right to extend the last date indicated above for which the EoI is invited.

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Part I: General Terms:

OBJECTIVES OF THIS INVITATION FOR EXPRESSION OF INTEREST (EoI)

The objective of this EoI is to solicit proposals from Training Partners (TP's) for conducting skill courses in the prescribed NOS – QP by the Sector Skill Councils, NSDC for a period of three years.

The sectors selected for this project are:

1. Automotive
2. Manufacturing
3. Construction
4. Apparel
5. Beauty and wellness
6. Gem and Jewelry
7. Health care
8. ITES
9. Leather
10. Logistics
11. Plumbing
12. Electronics
13. Retail
14. Security
15. Telecom
16. Tourism &Hospitality

It will serve as a Pre-Qualification document for selecting Training Partners (TPs) in the prescribed NOS – QP by the Sector Skill Councils, NSDC as a part of the endeavor of Government of Andhra Pradesh /APSCCFC Ltd. to increase the employability of Youth from the Scheduled Castes who are Graduates, Diploma Holders, 12th, 10th or 8th pass or school drop outs in Andhra Pradesh.

The selected TP's will be responsible for mobilization of the candidates, the development and conduct of the training, assessment, certification, internship and placement.

The development of the syllabi, the training content and the training methodology should meet or be aligned with the requirements set by the Sector Skill Councils created in the respective sector by National Sector Skill Council / Government of India or the Industry Association or representative body in that sector.

This Invitation for EoI intends to provide details with respect to scope of services that are deemed necessary for the TPs to formulate.

2. AUTHORITY ISSUING INVITATION FOR EoI

The invitation for EoI is issued by the APSCCFC Ltd and is intended to shortlist potential and reputed agencies who will be Training Providers (TPs) for 3 years.

The TPs will thereafter be invited to submit complete bids with details of sectors, course (NOS – QP) to be conducted, logistics for the same and other details as mandated including and as well as financial bids.

The decision of APSCCFC Ltd. with regard to the short listing of TPs through this EoI will be final and the Government of Andhra Pradesh/APSCCFC Ltd reserves the right to reject any or all the EoIs received without assigning any reason.
Contact Person:

Managing Director, APSCCFC Ltd., Damodaram Sanjeevaiah Samkshema Bhavan, 5th Floor, Masab Tank, Hyderabd, Contact number: 040-23399836/23315970, Email: md_apsccfc@ap.gov.in.

3. TENTATIVE CALENDAR OF EVENTS

The following table indicates important milestones and timelines for completion of Bidding activities:

No.	Milestone	Tentative Schedule
1	Release of Invitation of Expression of Interest	24th July 2015
2	Last date for submission of written questions by the TPs	28th July 2015
3	Response Sessions for answering queries of TPs	1st August 2015
4	Last date and time for submission of EoI Responses	10th August 2015
5	Opening of EoIs	12th August 2015
6	Evaluation of EoIs	13th August 2015
7	Declaration of short list of TPs	17th August 2015

4. AVAILABILITY OF THE EoI DOCUMENTS

Invitation for EoI can be downloaded from the website apsccfc.cgg.gov.in.

All TPs are expected to read carefully all instructions, forms, terms, project requirements and other details in the EoI documents.

Failure to furnish the complete information sought for in the EoI documents or submission of a proposal not substantially responsive to the EoI documents in every respect will be at the TP's risk and may result in the rejection of the proposal.

5. TP (Training partners) CONFERENCE

The APSCCFC Ltd will host a meeting of all TPs who intend to submit their EoIs, in Hyderabad at the, 5th Floor, Damodaram Sanjeevaiah Samkshema Bhavan, Masab Tank, Hyderabad

The representatives of the TPs may attend the TP Meet at their own cost. The purpose of the conference is to provide TPs with any clarification regarding this invitation of EoI. It will also provide each TP with an opportunity to seek clarifications regarding any aspect of the EoI and about any other programme.

6. VENUE & DEADLINE FOR SUBMISSION OF PROPOSALS

The EoI in its complete form in all respects as specified in this invitation of EoI must be submitted to APSCCFC Ltd at the address given below.

Managing Director, APSCCFC Ltd., Damodaram Sanjeevaiah Samkshema Bhavan, 5th Floor, Masab Tank, Hyderabd, Contact number: 040-23399836/23315970, Email: md_apsccfc@ap.gov.in . The APSCCFC Ltd. may at its discretion extend the deadline for submission of proposal by issuing an addendum to be made available on the website apsccfc.cgg.gov.in.

Part II: Scope of Services

1. BACKGROUND

"Chandranna Cheyutha" (Skill Development Programme for SC Youth) is a part of the Government of Andhra Pradesh's State Skill Development Initiative and is being implemented by APSCCFC Ltd under the Ministry of Social Welfare & Empowerment.

"Chandranna Cheyutha" (Skill Development Programme for SC Youth) is designed to equip students to acquire skills that ensure employability in the sector in which they are trained and to become constructive employable human resource at the end of the training programmes.

"Chandranna Cheyutha" (Skill Development Programme for SC Youth) also aims to create employment opportunities for youth besides enhancing skill sets through industry linkages.

"Chandranna Cheyutha" (Skill Development Programme for SC Youth) also aims to develop entrepreneurship skills any educated unemployed SC youth.

Government will play a pivotal role in engaging with industry associations like FICCI, CII etc to upscale the skill development programme in the State.

The overarching principles on which all Training courses under "Chandranna Cheyutha" (Skill Development Programme for SC Youth) have to be designed are:

I. The "Chandranna Cheyutha" (Skill Development Programme for SC Youth) Training consists of Foundation Course and Skill Course and it is conducted as per the guide lines laid out by the Sector Skill Councils.

II. Students/youth joining any sector course in "Chandranna Cheyutha" (Skill Development Programme for SC Youth) will be required to be enrolled in the Foundation Course of 80 hours as found essential for the course.

III. Skill Course offered by the TP should be to industry standards and wherever such facilities are available should be endorsed by the concerned Industry Body, Sector Skill Council or recognized expert bodies in that sector.

IV. Skill course offered by the TP will have to be over and above the Foundation Course referred to above and should be for a minimum of 160 hours or as mandated by the QP if higher.

V. Course completion is when the student is certified in the course by Assessors who are affiliated to Sector Skill Councils or approved by the APSCCFC Ltd.

VI. Skill course should have an internship for all students prior to placement of the students who successfully complete their course.

VII. It is mandated that 70% of the candidates who are successful and certified are placed.

VIII. Skill course should have (desirably at least 55% of practical content) inclusive of internship in work places.

SCOPE OF WORK

APSCCFC Ltd may at its discretion engage one or more TPs to undertake the course. In cases where more than one TP has been identified, Government at its discretion assign trainings, district wise or region wise to each TP.

Every training program under "Chandranna Cheyutha"(Skill Development Programme for SC Youth) will involve the following phases of activities:

- Syllabi, Course and content development with industry/sector endorsement to meet or be aligned with the requirements set by the Sector Council created in the respective sector by National Sector Skill Council/Government of India or the Industry Association or representative body in that sector.

- Placing Skill Development Executives (Trainers) in approved Centers.

- Conduct of training classes at times fixed by SOP and taking attendance of students

- Arrange practical training to the students in suitable centers and laboratories either created by the Training Provider or locally arranged by other agencies/institutions

- Arranging Internship for students

- Continuous evaluation of student's performance

- Conduct of examination, its evaluation and joint certification with SSC / State Government

- Mandatory 70% of successful candidates are required to be placed.

a. Syllabi, Course and Content Development

1. The course content should be made to meet requirements set, where applicable, under the National Vocational Educational Qualification Framework, National Occupational Standards by the Sector Council and recommendations of Industry Bodies/Associations.

2. If the course content and study material is not approved by the SSC, it should be vetted by an industry group of at least three experts identified by the TP with verifiable track record of high credentials and repute.

3. Government may at its discretion, refer the syllabi, course content and study material to an Industry Group for further verification for such relevance as mentioned in Sub Para 2 above.

4. There should be verifiable arrangements for monitoring and assessing the preparation of study/instructional material and providing it to the students in print, digital media and also to upload it to the sites provided by Government.

b. Trainer selection and deployment

1. The TP shall maintain a list/database of Skill Development Executives (trainers) qualified and experienced with their qualifications and experience.

2. The TP has to submit the list of Skill Development Executives (trainers) to Government before their placement for reference and verification.

3. The training protocol administered to train the Skill Development Executives (trainers) including duration of training, content, qualification of the Master Trainers will have to be submitted by the TP who is selected. A format prescribing this protocol will be given to the shortlisted TPs.

4. The manner of training provided to the Skill Development Executives (trainers) identified by the TP, its adequacy in terms of quality and duration should be detailed to the satisfaction of Government. A format prescribing this protocol will be given to the shortlisted TPs.

5. Government of Andhra Pradesh will have the discretion to direct the removal of any trainer provided by the TP on grounds of incompetence, inability to adjust to the educational environment or indiscipline in the centre or any reason that may not be communicated to the TP.

6. The TP shall deploy the trainers in the selected institutions in consultation with the Programme Manager(s) of APSCCFC Ltd in charge of the project.

c. Selection of students and Conduct of training classes

1. The students opting for the course offered by a TP in an assigned district will be identified by a Committee formed by the Program Management Team and the Representative of the APSCCFC Ltd.

2. Training will be generally for a batch size of thirty (30). However, if the technical requirements of a specific course require a smaller batch size, the size will be curtailed accordingly.

3. The TP should conduct the training for the specified hours both theory and practical as envisaged in the agreement between the TP and Government.

4. The TP shall ensure that the trainees are evaluated continuously and of the progress of the each student individually assessed.

5. The TP shall be responsible for maintaining the daily attendance of students, details of academic progress, performance in practical/laboratory work, internships and upload the same to the website facility provided by Government.

6. In the delivery of courses, where the TP has agreed to set up the practical and laboratory facilities, the TP should arrange/provide required hardware/software wherever necessary, consumables, stationery, etc.

d. Practical / Laboratory training

1. The TP shall arrange facilities for practical/laboratory, for practical work of students.

2. The TP shall facilitate and report on the evaluation of the trainees individually.

e. Arranging Internships

1. With the previous approval of Programme Manager/ MD, APSCCFC Ltd, the TP shall arrange reputed and appropriate institutions for the students' internship for specified hours as agreed to with Government.

2. The TP shall arrange all necessary facilities to the students to undergo internship in the selected industries

3. The TP shall facilitate and report on the evaluation of the trainees individually.

f. Certification

1. The TP shall coordinate with Certifying bodies for the award of certificates to the students on successful completion of the course to individual students

g. Placements

1. The TP shall specify the kinds of placement to the students on successful completion of their training and this shall be included in the EoI being submitted.

2. The TP shall provide at least 70% of the students who have completed the program with placement and shall monitor their progress for 3 months.

Part III: Bidding Terms and Pre-Qualification Criteria

1. CONDITIONS OF ISSUE OF INVITATION OF EoI

i. EoI is not an offer and does not carry any commitment to engage the TP who submits the same or any other commitment related thereto.
ii. APSCCFC Ltd reserves the right to withdraw this EoI and change or vary any part thereof at any stage if Government feels that such action is in the best interest of the Government of Andhra Pradesh.
iii. Timing and sequence of events resulting from this EoI shall ultimately be determined by Government.
iv. Each applicant shall submit only one EoI.

2. RIGHTS TO THE CONTENT OF THE PROPOSAL

For all the bids received before the last date and time prescribed for bid submission, the proposals and accompanying documentation of the Pre-Qualification proposal will become the property of Government and will not be returned after opening of the pre-qualification proposals. Government is not restricted in its rights to use or disclose any or all of the information contained in the proposal and can do so without compensation to the TPs who have submitted their EoIs.

APSCCFC Ltd., shall not be bound by any language in the proposal indicating the confidentiality of the proposal or any other restriction on its use or disclosure.

3. ACKNOWLEDGEMENT OF UNDERSTANDING OF TERMS

By submitting an EoI, each TP who shall be deemed to acknowledge that it has carefully read all sections of this EoI, including all forms, schedules and annexure(s) hereto and has fully informed itself as to all existing conditions and limitations.

4. LANGUAGE OF PROPOSALS

The proposal and all correspondence and documents shall be written in English.

5. PRE-QUALIFICATION CRITERIA

The invitation for bids is open to all entities in India who fulfill pre-qualification criteria as specified below:

1. Corporate/Organizations registered under Companies Act or Societies Registration Act or a partnership or a LLP and is active and operational continuously anywhere in the country for the last five years i.e, it should have been established before 01.06.2010 on the date of application.

2. The TP should have a total annual turnover of at least Rs. 75 lakhs and should have earned a profit in the last two financial years (FY2014 – 2015 and FY2013 - 2014).

3. The TP shall have at least 2 operational Skill Training Institutions/Centres in more than 2 Districts in Andhra Pradesh and have experience of organizing hands-on skill training in trades/courses in the sector mentioned in the invitation for EoI.

4. The TP should be willing to set up or arrange dedicated Skill Development Centers (SDCs) with required infrastructure in terms of space, equipments, tools and trainer for organizing skill training in the sectors for which it has submitted an EoI.

5. Certified documentary proof of conducting skill training programmes, details of available infrastructure created in different locations in the country with addresses should be produced.

6. The TP should indicate the number, qualification, specialization area, geographical location of its Trainers and Master Trainers.

7. The Trainers/Master Trainers should be on the roles of TP.

8. The TP should not have been blacklisted by any donor agency/State Government/Central Government or its agencies.

6. RESPONSE REQUIREMENTS

The EoI shall be in accordance with the requirements specified in this EoI and in the format prescribed in this document for each of the above mentioned qualifying criteria as proof of having the minimum requirements.

Proposals must be direct, concise, and complete. Any information not directly relevant to this EoI should not be included.

The EoI should contain a project proposal for the courses proposed by the TP with special emphasis to Relevance of the course to the sector

1. Scope for employability
2. Course and curriculum design with laboratory support needed
3. Training delivery including sourcing of faculty
4. Proposed scheme for assessment and certification
5. Internship arrangements
6. Placement arrangements

The EoI shall be sealed and super scribed "Response to Invitation for EoI – "Chandranna Cheyutha" (Skill Development Programme for SC Youth) on the top right hand corner and addressed to the address specified in this document. The address of the TP shall be inscribed on the envelope.

The EoI should be submitted with two printed copies of the entire proposal, one marked ORIGINAL and the second one as DUPLICATE and a soft copy on non-rewriteable compact discs (CDs) with all the contents of the EoI.

In case of discrepancies between the information in the printed version and the contents of the CDs, the printed version of the pre-qualification proposal will prevail and will be considered as the proposal for the purpose of evaluation.

The proposal should contain the copies of references and other documents as specified in the EoI.

Department will not accept delivery of proposal in any manner other than that specified in this EoI. Proposal delivered in any other manner shall be treated as defective, invalid and rejected.

7. EVALUATION OF EoI

A Technical Committee of Experts to be appointed by Government of Andhra Pradesh/APSCCFC Ltd in consultation with the Programme Manager shall evaluate the proposals based on the Project Proposal submitted as per the EoI criteria and shortlist the TPs.

8. CHECK LIST FOR SUBMISSION OF EXPRESSION OF INTEREST

Applicants should ensure that the following documents are submitted with documentary evidences, while submitting the completed application form:-

i. Letter of submission of EoI (Annexure 1)
ii. Details as in Formats (Annexure 2 to 5.D)
iii. Copy of the Registration Certificate of the TP.
iv. List of Activities of the TP.
v. List of Industry/PSUs/ Government clients
vi. List of similar projects handled during last 3 years with details
vii. Application Fee(Non-returnable)
viii. A crossed demand draft for Rs.10,000/- drawn on 'APSCCFC Ltd - Skill Development Training for SC Youth" payable at Hyderabad .
ix. Self Affidavit that the TP has not been blacklisted by any State Government or Central Government or public sector body.

Eligible Applicant:

The applicant should fulfill the following minimum requirement(s) as given in Table- 1 and Table-2 below:

a. Table-1:

#	Basic Requirement	Specific Requirements	Documentary Evidence
1	Legal Entity	The applicant should be a company registered under Indian Companies Act, 1956 or a partnership firm registered under Indian Partnership Act, 1932 or a LLP registered under the Limited Liability Partnership Act, 2008 or a Proprietorship firm. Registered with MoRD/AP Social Welfare Welfare Board/ or a society registered under the AP Society Registration Act or any Registered Charitable Trust.	Certificates of incorporation /registration The applicant will disclose all the information related to disputes/legal-cases/ punishments/penalties/sanctions/ judgments and all related information related to the applicant and its employees responsible for executing the scope of work
2	Tax registration and clearance	The applicant should have registration of i. VAT/Sales Tax Registration ii. Service Tax Registration iii. Income Tax / PAN number (mandatory) VAT clearance certificate may be substituted with proof of Service Tax payment that has been paid no earlier than 1st January 2015 where applicable.	i. VAT/Sales Tax registration, if applicable** ii. VAT/Sales Tax clearance certificate, if applicable**; OR Proof of Service Tax payment such that it is has been paid no earlier than 1st January 2014 iii. Service Tax registration iv. Income Tax/ PAN registration number ** If not applicable, the applicant should submit in undertaking for the same and reasons thereof

3	Mandatory Undertaking	Applicant should: - a) not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons; b) not have, and their directors and officers not have, been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings; c) not have a conflict of interest in the procurement in question as specified in the bidding document. d) comply with the code of integrity as specified in the bidding document.	Annexure-A,B,C,D under Andhra Pradesh Transparency in Public Procurement Rules.

b.Table – 2:

#	Criteria	Unit	Minimum Requirement	Documentary Evidence
1	No. of years of Existence as on 01st June 2015	Years	Three	Mandatory
2	Organizations Presence in state (Head Office /	No. of offices	One	Mandatory
3	Total company Turnover in the last 2 years (i.e. FY 2014-2015 and FY 2013-2014) (Audited)	Lakhs (Rs.) per year	75 lakhs per year	Mandatory
4	No. of people trained in related sector (trade) in last two years	No. of youths	500 per year	Mandatory
5	Company own operational training centres (Not franchisee) in Andhra Pradesh as on 31st October 2014	No. of centres	1	Mandatory
6	MoRD approved Programme Implementing Agency (PIA)	-	-	Mandatory

The Applicants shall be awarded points as per the following criteria given in the Following table:

Sl. No	Criteria	Points allotted	Maximum Points	Remarks
1	Total company Turnover in the last 2 years (Audited)	Min 75 lakhs – 5 Points Rs. 75 lakhs to 100 lakhs – 10 Points Rs. 100 lakhs and above – 15 points	15	Maximum of 15 points. Average of 2 years will be calculated
2	No. of people trained in related Sector (Trade) in last two years	For Every 500 Candidates trained per year – 10 Point over and above 500 for every additional 100 candidates trained per year – 2 points will be added	20	a. Copy of Completion Cetificate(s) from the client(s) for the skill training programmes conducted specifying therein the number of trainees by the TSP. Or b. Copy of work Order(s) issued by the client(s)along with a certificate issued by a practicing Chartered Accountant confirming that all payment in pursuance of the corresponding Work Order(s) have been received by the TSP and specifying therein the number of trainees trained by the TSP
3	No. of company owned operational training centers in Andhra Pradesh	For every training centre – 5 Points 3 to 5 centers – 10 points For above 5 centers – 15 points	15	Franchisee centers will not be counted. Maximum of 15 points will be allotted based on documentary evidence.
4	Formal operational MoUs with Govt./ PSUs/Autonomous bodies and Private Entities in related Sector (Trade) in Andhra Pradesh for On Job Trainings (OJT) and Final Placements	For every MoU – 5 points 3 MoUs and above - 15 points	15	MoUs shall be valid for a period of Minimum 3 years 15 points will be allotted

5	No. of trainers on-roll of the company as on 31st Oct'14.	Trainers in the relevant Trade. For every 3 Trainers in the relevant Trade – 5 points	15	Maximum of 15 points will be allotted. The TPs shall produce documentary evidence for the qualifications and experience of each of the Trainer.
		Total	**80**	

Up to a maximum of four applicants scoring highest points per sector (trade), shall be Shortlisted. This list shall be called LIST-2

The applicants in LIST 2 shall be invited to make a detailed presentation to the VCommittee formed by the MD APSCCFC ltd. The Committee shall award points as per the criteria given in the following table.

#	Criteria	Maximum Points	Remarks
1	Presentation made by the Applicant to the AP Social Welfare Board screening committee. The screening committee shall consider the detailed plan and processes presented for ensuring the following: a) Trainer Quality b) Delivery Quality c) Effective Industry engagement and exposure to students d) Ability to manage and execute the scope of work	20	The decision of the Commissioner of Social Welfare/MD APSCCFC Ltd and Chairman of the selection committee shall be final.

The final selection shall be made based on the total points earned by the applicant out of a maximum of 100 points (80 points + 20 points) as given above in this section. The finally selected applicants will be empanelled trade wise by the APSCCFC Ltd., and will be called as TRAINING PARTNERS. The decision of the MD APSCCFC Ltd regarding selection of the TPs for each trade/group of trades shall be final.

PART - 4

ANNEXURE -2:

FORMAT OF THE COVERING LETTER

<< The Covering Letter is to be submitted by Company Secretary/ Authorized Representative and Signatory on Company's Letterhead with his/her dated Sign and Seal >>

To,
Managing Director
Andhra Pradesh State Scheduled Castes Co-Operative Finance Corporation Ltd,
Damodaram Sanjeevaiah Samkshema Bhavan, 5th Floor,
Masab Tank, Hyderabad - 500 028
Phone: +91-040- 23399836/23315970

Dear Sir,

Sub: Proposal for developing and conducting training programmes for employment in various industrial sectors under < "Chandranna Cheyutha" (Skill Development Programme for SC Youth) to improve the employability of the SC Youth in Andhra Pradesh

Please find enclosed one (1) Original + one (1) Copy of our Proposal in respect of "Developing and conducting training programmes for employment in various industrial sectors" under "Chandranna Cheyutha" (Skill Development Programme for SC Youth), in response to the Expression of Interest (EOI) Document issued by the Andhra Pradesh State Scheduled Castes Co-Operative Finance Corporation Ltd dated 24th July 2015

We hereby confirm that:

1. The proposal is being submitted by _____ (name of the applicant) who is the applicant, in accordance with the conditions stipulated in the EOI.

2. We have examined in detail and have understood the terms and conditions stipulated in the EOI Document issued by APSCCFC and in any subsequent communication sent by APSCCFC. We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the EOI or in any of the subsequent communications from APSCCFC.

3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the EOI, and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that APSCCFC will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.

4. *We acknowledge* the right of APSCCFC to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

5. We satisfy the legal requirements and meet all the eligibility criteria laid down in the EOI.

6. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the EOI.

7. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

This Proposal is made for the express purpose of empanelment under 'Employment Linked Training Programme of APSCCFC for the following Course under Sector:

S.No	Name of the Sector	Name of the Course

In witness thereof, we submit this Proposal under and in accordance with the terms of the EOI document
For and on behalf of:
Signature:
Name:
Designation:
(Company Seal)
(Authorized Representative and Signatory)
Date:

ANNEXURE -3:

APPLICANT DETAILS

<< Declaration by Company Secretary/ Authorized Representative and Signatory on Company's Letterhead with his/her dated Sign and Seal >>

S. No.	Description	Details
1.	Name of Legal Constitution of Applicant	
2.	Status / Constitution of the Firm	
3.	Name of Registering Authority	
4.	Registration Number	
5.	Date of Registration	
6.	Place of Registration	
7.	PAN Card Number	
8.	TAN Card Number	

For and on behalf of:
Signature:
Name:
Designation: (Company Seal)
(Authorized Representative and Signatory)
Date:

Note: Please provide copy of the registration certificate from the appropriate Registering Authority as given below:
If Proprietorship Firm
Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant.
Copy of trade license/sales tax registration/IT registration
If Partnership Firm
Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant.
If Public/ Private Limited Company
Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association.
If Society / Trust / Association
Copy of Registration Certificate and Bylaws of Society / Trust / Association.

Note: In addition to above registration certificate, Applicant needs to submit the copy of PAN Card.

Annexure -4:

FINANCIAL DETAILS

<< Declaration by Chartered Accountant on Letterhead with his/her dated Sign and Seal >>

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that < >, having registered office at <>, has an average annual turnover in past three consecutive financial years (2012-13, 2013-14, 2014-15) not less than 75 Lakhs. The details of annual turnover are mentioned below:

Note: Audited financial statements for the past three years (2012-13, 2013-14, 2014-15) should be submitted by the Applicant. In case of unavailability of audited financial statements for the FY 2014-15, Applicant may submit unaudited financial statement. However the Applicant will be required to submit audited financial statements for FY 2014-15, by 27th July 2015.

S. No.	Financial Year	Annual Turnover (INR)
1.	2012-13	
2.	2013-14	
3.	2014-15	

<< Chartered Accountant:
Signature
Name
Registration No
Contact No.
Seal >>
Date:

ANNEXURE -5:

AN AFFIDAVIT FOR NOT BEING BLACKLISTED

<< An affidavit on a non-judicial stamp paper of INR 10/- by Company Secretary/ Authorized Representative and Signatory of the Applicant with his/her dated Sign and Seal >>

AFFIDAVIT

We, < >, having its registered office at < >, do hereby declare that the Applicant hasn't been blacklisted/ debarred by any donor agency/ State Government/ Central Government authority for breach on our part.

For and on behalf of:
Signature:
Name:
Designation:
(Company Seal)
(Authorized Representative and Signatory)
Date

ANNEXURE -5 A:

AN AFFIDAVIT FOR NOT BEING INSOLVENT

<< An affidavit on a non-judicial stamp paper of INR 10/- by Company Secretary/ Authorized Representative and Signatory of the Applicant with his/her dated Sign and Seal >>

AFFIDAVIT

We, < >, having its registered office at < >, do hereby declare that the applicant hasn't been insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not been the subject of legal proceedings for any of the foregoing reasons.

For and on behalf of:
Signature:
Name:
Designation:
(Company Seal)
(Authorized Representative and Signatory)
Date

ANNEXURE -5 B:

AN AFFIDAVIT FOR NOT BEING DISQUALIFIED

<< An affidavit on a non-judicial stamp paper of INR 10/- by Company Secretary/ Authorized Representative and Signatory of the Applicant with his/her dated Sign and Seal >>

AFFIDAVIT

We, < >, having its registered office at < >, do hereby declare that the applicant and their directors and officers, not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.

For and on behalf of:
Signature:
Name:
Designation:
(Company Seal)
(Authorized Representative and Signatory)
Date

ANNEXURE -5 C:

AN AFFIDAVIT OF AGREEMENT

<< An affidavit on a non-judicial stamp paper of INR 10/- by Company Secretary/ Authorized Representative and Signatory of the Applicant with his/her dated Sign and Seal >>

AFFIDAVIT

We, < >, having its registered office at < >, do hereby declare that the applicant do not have any conflict of interest in the procurement in question as specified in the bidding document.

For and on behalf of:
Signature:
Name:
Designation:
(Company Seal)
(Authorized Representative and Signatory)
Date

ANNEXURE -5 D:

AN AFFIDAVIT OF INTEGRITY

<< An affidavit on a non-judicial stamp paper of INR 10/- by Company Secretary/ Authorized Representative and Signatory of the Applicant with his/her dated Sign and Seal >>

AFFIDAVIT

We, < >, having its registered office at < >, do hereby declare that the applicant is in comply with the code of integrity as specified in the bidding document.

For and on behalf of:
Signature:
Name:
Designation:
(Company Seal)
(Authorized Representative and Signatory)
Date